
TOWN OF LAMPMAN

Minutes - September 12, 2018

A regular meeting of the Council of the Town of Lampman was held on Wednesday, September 12, 2018, Town Office, Lampman, Saskatchewan.

2018-9-1 CALL TO ORDER

Deputy Mayor Bernier called the meeting to order. The time being 7:04 p.m. The attendance being as follows:

Mayor - Sean Paxman - Absent
Councillors - Duane Garton
- Janice Bernier
- Jamie Taillon - Absent
- Desmond Bilsky
- Karla Van der Schaaf
- Richard Kochie - Absent

Administrator - Dena Scott - Late

Administrative Intern - Jadon Carnduff

2018-9-2 MINUTES

- Bilsky - That the minutes of the August 8, 2018 meeting of Council be approved as circulated.
Carried

2018-9-3 BANK RECONCILIATION

- Van der Schaaf - That the July 31, 2018 bank reconciliation be hereby approved as presented.
Carried

2018-9-4 CASH STATEMENT

- Garton - That the Statement of Receipts and Payments for the month of August, 2018 be adopted as presented.

Carried

2018-9-5 CORRESPONDENCE

- Bernier - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

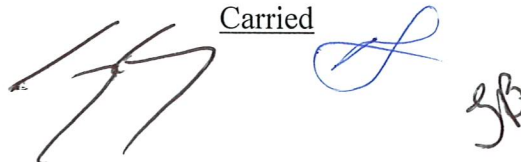
Carried

- Van der Schaaf - That an Order to Remedy be issued to the Estate of Phil Glasser to remove the fence located on Lot 2, Block 8, Plan No. 75R51724 (110 Bennett St.), as the fence was built without a Building Permit and does not conform to Zoning Bylaw No. 1974-4.

Carried

- Bilsky - That an Order to Remedy be issued to Jamie Hein to remove the fence located on Lot 2, Block 6, Plan No. AH8550 (104 Grove St.), as the fence was built without a Building Permit and does not conform to Zoning Bylaw No. 1974-4.

Carried



2018-9-6 COMMITTEE MEETINGS/INFORMATION/REPORTS

- Van der Schaaf - That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

Carried

2018-9-7 UNFINISHED BUSINESS

There was no motions required for Unfinished Business this meeting.

2018-9-8 NEW BUSINESS

a) Swimming Pool Fundraiser - Donation

- Bernier - That the Town of Lampman purchase a table for the Lampman Swimming Pool Committee's Fundraiser on September 29, 2018 at the Lampman Curling Rink.

Carried

b) Swimming Pool Fundraiser - Volunteers - 9:00-10:30 p.m.

- Garton - That Desmond Bilsky and Janice Bernier be appointed to volunteer for the Lampman Swimming Pool Committee's Fundraiser on September 29, 2018 at the Lampman Curling Rink from 9:00 - 10:30 p.m.

Carried

c) Policy No. 200-5 - Asset Management

- Van der Schaaf - That Policy No. 200-5, being a Policy for Asset Management, be adopted as a Policy of the Town of Lampman as presented and attached to, forming part of these minutes.

Carried

d) Asset Management Strategy

- Bilsky - That the Town of Lampman Asset Management Strategy, be adopted as presented and attached to, forming part of these minutes.

Carried

e) Bylaw No. 2018-9 - Amend Zoning Bylaw No. 1974-4 - Fences

- Bilsky - That the Administrator draft a Bylaw to amend Bylaw No. 1974-4 to amend the rules about fences.

Carried

- Garton - That Bylaw No. 2018-9, being a Bylaw to amend Bylaw No. 1974-4, be introduced and read for the first time

Carried

- Van der Schaaf - That a Notice of Intention for passing Bylaw No. 2018-9 be published in the Carlyle Observer on September 21 and September 28, 2018.

Carried

f) Dennis Roy - Building Permit - 414 1st Street North

- Bernier - That the Building Development Permit Application received from Dennis Roy to construct a fence on Lot 7, Block 15 Plan No. 78R60881, be approved subject to local building and zoning bylaws, the National Building Code of Canada, all provincial fire regulations and codes, and *The Uniform Building and Accessibility Standards Act.*

Carried



g) Estevan Humane Society - Donation

- Van der Schaaf - That the Town of Lampman deny a donation to the Estevan Humane Society.
Carried

k) SUMA - Southeast Regional Meeting - September 27, 2018 - Kipling, SK

- Van der Schaaf - That Janice Bernier and Dena Scott be appointed to attend the SUMA Southeast Regional Meeting on September 27, 2018 at Kipling, Saskatchewan.
Carried

l) Sean Paxman - Letter of Resignation

- Garton - That the Town of Lampman acknowledges the letter of resignation dated August 23, 2018 from Sean Paxman as Mayor effective September 30, 2018.
Carried

m) By-Election - October 24, 2018

- Bernier - That a by-election for the office of Mayor be held on October 24, 2018.
Carried

n) Election Officials

- Van der Schaaf - That the following election officials be appointed for 2018 at the following rates:
Returning Officer - Greg Wallin - \$175.00
Deputy Returning Officer - Dena Scott - \$175.00
Poll Clerk (Appointed by the Returning Officer) - \$175.00
Carried

o) Polling Place

- Bernier - That the polling station be at the Town office, Council Chambers, 215 Main Street, Lampman, Saskatchewan.
Carried

p) Nomination Period - September 19, 2018

- Bilsky - That the Notice of Call for Nominations to September 19, 2018 for the office of Mayor be advertised in the August 31, 2018 issue of the Carlyle Observer.
Carried

q) List of Voters


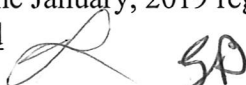
- Garton - That the Administrator be instructed to complete a List of Voters in the case of an election.
Carried

r) Nomination Officers

- Bilsky - That Dena Scott, Janine Fleck, Loretta Threinen, and Jadon Carnduff be appointed nomination officers for the October 24, 2018 Election.
Carried

s) Acting Administrator

- Bilsky - That Dena Scott be appointed Administrator for the Town of Lampman effective August 30, 2018; and that the appointment be reviewed at the January, 2019 regular meeting.
Carried

 Carried 

Administrator Dena Scott came to the meeting at 7:58 p.m.

h) Administrative Consultant

- Garton - That the Town of Lampman contract Wallin Agency Ltd. to perform mentoring services as per contract on file.

Carried

2018-9-9 OTHER MATTERS

There was no Other Matter presented at this meeting.

2018-9-10 FOREMAN'S REPORT

- Van der Schaaf - That the Foreman's Report be hereby approved as presented.

Carried

- Bilsky - That the water treatment plant logs for the month of August, 2018 be acknowledged and filed for future reference and signed by the Deputy Mayor.

Carried

2018-9-11 DELEGATIONS

Dr. Robert Kitchen, Souris-Moose Mountain MP, met with Council at 8:06 p.m. to discuss the current priorities of the federal government and the Souris-Moose Mountain riding.

Shane Evans, Town of Lampman Foreman, met with Council at 9:15 p.m. to discuss the general operations of the Town of Lampman.

2018-9-12 ACCOUNTS

- Garton - That the accounts covered by cheque no.'s 12206 to 12265 in the amount of \$215,280.62 and that direct payroll payments no's 551 to 562 for the amount of \$22,714.88 be approved for payment.

Carried


2018-9-13 NEXT MEETING

That the next meeting of Council be held on October 10, 2018 at 7 p.m.

2018-9-14 ADJOURN

- Bernier - That this meeting now be adjourned. The time being 9:43 p.m.

Carried



Administrator



Mayor